

BRINDLEY AND FADDILEY PARISH COUNCIL

INTERNAL AUDIT REPORT 2020-21

Note the internal audit was carried out by Peter Kent and his comments are below.

To the chair and vice chair, and members of Brindley and Faddiley parish council

This is to confirm that I was asked to carry out the annual audit of your parish council accounts. In view of the continuing restrictions, your clerk, Dr Mark Bailey, delivered the accounts to my home, and my checks have now been completed after some questions and answers conducted via email.

I am satisfied that the accounts have been kept, and all transactions conducted, with propriety. Appropriate records were available for all transactions.

Last year I mentioned the possibility of a more cost effective insurance provider, as suggested by Mark, and am pleased to note that has been taken up. My other suggestion was that you consider using one bank account instead of two and, although that has not been agreed, am content that it has been considered.

I noted a small number of instances where the authorisation of payments was not minuted, and brought them to Mark's attention. I also noted that the invoices from SPS, the company who provide payroll services, do not always indicate the period to which they refer, and we have agreed that he will annotate them in future to aid the audit process.